



## **Café Volunteer – Role Description**

Are you crazy about coffee, barmy about baking and passionate about people? Why not join our amazing team of volunteers at Clara's Café who help serve delicious food and drinks to the visitors at Weston Museum?

### **Volunteer tasks:**

You will assist café staff with the day to day operations of Clara's Café by serving customers, preparing light snacks and hot and cold drinks (including alcohol). Cash handling and till operating is also a part of this role, along with helping to keep the café area clean and tidy. For volunteers who would like to get more involved there are opportunities to help in the kitchen with baking, food prep and event catering.

### **Transferable skills you can gain from this role:**

- Experience in a catering environment
- Customer service skills
- Food Hygiene Level 2 certificate and training
- Training in how to use and maintain Due Diligence Standards
- Health and Safety training
- In-house barista training
- Increased confidence and well being
- Cash handling/till operations
- Other role specific training

**Skills required:** An interest in catering and a commitment to good customer service is required for this role. Confidence in talking to and interacting with members of the public, especially during busy times, is also an important part of this role.

**Potential time involvement:** Clara's Café is open 6 days a week in the winter and 7 days a week in the summer from 10am – 4pm; a typical shift for this role is 4 hours.

**Responsible to:** Café Supervisor.

**Training and Support:** Full training will be given alongside ongoing support from staff and other volunteers as needed. **Out of pocket expenses are paid.**

For more information and to apply please contact our Volunteer Coordinator;

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